

**COUNTY SECRETARY AND SOLICITOR**  
Members' Services

**TO: ALL MEMBERS OF THE COUNCIL**

Your Ref:

Our Ref: MR/CD

Please ask for: Mrs. C. Dyer

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5th November, 2004

Dear Councillor,

**YOU ARE HEREBY SUMMONED** to attend the meeting of the County of Herefordshire District Council to be held on **FRIDAY, 12TH NOVEMBER, 2004** at Brockington, 35 Hafod Road, Hereford. at **10.30 a.m.** at which the business set out in the attached agenda is proposed to be transacted.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M.E. Rosenthal', with a stylized flourish at the end.

**M.E. ROSENTHAL**  
**COUNTY SECRETARY AND SOLICITOR**



# A G E N D A

## COUNCIL

Date: **Friday, 12th November, 2004**

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Time: **10.30 a.m.**

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Place: **Brockington, 35 Hafod Road,  
Hereford.**

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Notes: Please note the **time, date** and **venue** of the meeting.

*For any further information please contact:*

*Christine Dyer, Members' Services  
Manager and Executive Officer*

**Tel: 01432 260222, e-mail:  
[cdyer@herefordshire.gov.uk](mailto:cdyer@herefordshire.gov.uk)**

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**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the COUNCIL

To: All Members of the Council

	Pages
1. <b>PRAYERS</b>	
2. <b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
3. <b>DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on this Agenda.	
4. <b>MINUTES</b> To approve and sign the Minutes of the meeting held on 30th July, 2004.	1 - 14
5. <b>CHAIRMAN'S ANNOUNCEMENTS</b> To receive the Chairman's announcements and petitions from members of the public.	
6. <b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b> To receive questions from members of the public.	
7. <b>QUESTIONS TO THE CABINET MEMBERS AND CHAIRMEN UNDER STANDING ORDERS</b> To receive any written questions.	
8. <b>NOTICES OF MOTION UNDER STANDING ORDERS</b> Councillors Mrs M.D. Lloyd-Hayes and W.L.S. Bowen have submitted the following notice of motion:  "That HEREFORDSHIRE COUNCIL, as an important consumer and opinion leader, gives support to facilitate the promotion and purchase of foods with the FAIRTRADE Mark.  That HEREFORDSHIRE COUNCIL supports a fairer deal to marginalized producers by promoting FAIRTRADE products throughout the Council via its many establishments such as Leisure and Sports Centres, offices, Info Centres and encourages partner agencies such as Jarvis Catering to use FAIRTRADE products wherever possible.  The initiative involves a commitment to Agenda 21 and sustainable development by :  <ul style="list-style-type: none"> <li>• widely offer FAIRTRADE Marked food and drink options internally and make them available for internal meetings.</li> <li>• promote the FAIRTRADE Mark using FAIRTRADE Foundation materials in refreshment areas.</li> <li>• promote the FAIRTRADE initiative on internal communications and external newsletters</li> <li>• allow staff to purchase FAIRTRADE products internally</li> <li>• attract media coverage and popular support for the campaign</li> <li>• allocate responsibility for progression of the FAIRTRADE initiative to a member of staff from Agenda 21 to liaise with the already existing steering</li> </ul>	

group.”

Urgency has not been moved and under Standing Order 4.22.6 the motion will stand referred to the Leader of the Council pending the Council's approval of the Constitutional amendment which allocates responsibility for procurement to the Cabinet Member (Human Resources and Corporate Support Services).

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| <b>9. CABINET</b>                                                                                                                                                                                                                              | <b>15 - 52</b> |
| To receive the reports and to consider any recommendations to Council arising from the meetings held on                                                                                                                                        |                |
| (a) 9th and 23rd September and 14th and 21st October, 2004; and                                                                                                                                                                                |                |
| (b) 4th November, 2004. (Report to follow)                                                                                                                                                                                                     |                |
| <b>10. STATUTORY ACCOUNTS COMMITTEE</b>                                                                                                                                                                                                        | <b>53 - 54</b> |
| To receive the report and to consider any recommendations to Council arising from the meeting held on 2nd August, 2004.                                                                                                                        |                |
| <b>11. PLANNING COMMITTEE</b>                                                                                                                                                                                                                  | <b>55 - 58</b> |
| To receive the report and to consider any recommendations to Council arising from the meeting held on 1st October, 2004.                                                                                                                       |                |
| <b>12. STRATEGIC MONITORING COMMITTEE</b>                                                                                                                                                                                                      | <b>59 - 62</b> |
| To receive the reports and to consider any recommendations to Council arising from the meeting held on 15th October, 2004.                                                                                                                     |                |
| <b>13. STANDARDS COMMITTEE</b>                                                                                                                                                                                                                 | <b>63 - 68</b> |
| To receive the report and to consider any recommendations to Council arising from the meeting held on 15th October, 2004.                                                                                                                      |                |
| <b>14. WEST MERCIA POLICE AUTHORITY</b>                                                                                                                                                                                                        | <b>69 - 72</b> |
| To receive the report of the meeting of the West Mercia Police Authority held on 21st September, 2004. Councillor B. Hunt has been nominated for the purpose of answering questions on the discharge of the functions of the Police Authority. |                |
| <b>15. HEREFORD AND WORCESTER COMBINED FIRE AUTHORITY</b>                                                                                                                                                                                      | <b>73 - 80</b> |
| To receive the report of the meetings of the Hereford and Worcester Combined Fire Authority held on 18th May, 14th June, 22nd July and 27th September, 2004.                                                                                   |                |

